

**Minera Community Council Meeting held on Wednesday 20<sup>th</sup> July 2022**

**Commencing at 7.15 pm at the Tyn y Capel, Minera**

**Present:** Cllrs D Kelly (as Chair), A Roberts, D Gidlow, W Brown, J Wellens. By Zoom link: Cllr T Grundy

Clerk: Mr D Hinchliffe

**Apologies:** Cllrs N Jones, W Ollerhead, J Belton, H Field, G Dillon

The Chair began by welcoming the three new Councillors present to their first Council meeting, and wished them a happy and rewarding association with Minera Community Council.

**30/22            Declarations of interest**

**30/22.1**        There were no declarations of interest.

**31/22            Ratification of the minutes of the previous meeting**

**31.1/22**        The minutes of the meeting held on 22 June 2022 were proposed as a correct record by Cllr D Kelly and seconded by Cllr A Roberts.

**32/22            Matters arising**

**32.1/22**        The Clerk advised the meeting that all but 4 of the street light stickers had now been put in place. The remainder would be installed in the coming days.

**32.2/22**        The Clerk would continue to secure the attendance of the new District Policing Sergeant at a future meeting.

**32.3/22**        The Clerk had not yet identified a face to face training option covering induction and Code of Conduct topics, and would approach One Voice Wales for possible bespoke support.

**32.4/22**        The Clerk had updated the website and noticeboards with the contact details of all Councillors following the completion of the recent co-option exercise. He had also sent the new summary of details to WCBC Electoral services

**32.5/22**        The Clerk had sent a letter of acceptance to the successful bidder for the work to renovate the Gwynfryn play area. A formal confirmation had been requested by return, which would be pursued as this was still outstanding.

**32.6/22** Cllr W Ollerhead, as the appointed School Governor, had undertaken to make enquiries as to the timing of the story telling event funded by Minera Community council, and would report back with details.

**32.7/22** The Clerk advised the meeting that the graffiti day organised by Coedpoeth United FC to get the fieldside shipping container decorated by local children would take place on 27 July. A photo opportunity had been organised for 10.30am at which any Councillors who could be present would be welcome.

**32.8/22** Cllr J Wellens advised the meeting that he was currently engaging with WCBC to clarify whether the football field could be included in the schedule of play area maintenance. The Chair added clarification that, since the field had been designated as educational land, Minera School would need to be included in any discussions relating to the field.

### **33/22 Police report**

**33.1/22** The Clerk advised Councillors that he had not met the PCSOs ahead of the meeting this month. He would endeavour to ensure that a meeting was held before the next Council meeting. A brief summary of local incidents in the previous month received from PCSO Hannah Griffiths had been received. Domestic and intra-neighbour disturbances had been recorded in the month, but no further crime of note.

### **34/22 Footpath issues**

**34.1/22** Cllrs T Grundy and A Roberts advised the meeting that there were no new issues of significance to report. Cllr N Jones' son had assisted the efforts of the Footpath Committee by affixing more than 50 waymarking discs to replace missing and damaged items around the Minera ward. Thanks were recorded for this work, which the Clerk would pass on via Cllr N Jones.

**34.2/22** Cllr J Wellens sought clarification from the Chair and Clerk as to how Minera Community Council's responsibilities for footpaths was co-ordinated with the overarching responsibilities of WCBC. The purpose and remit of Minera CC as exercised through the Footpath Committee was briefly outlined.

### **35/22 Minera Community Council Chair's report**

**35.1/22** In the Chair's absence, and acknowledging that the Minera News had been issued, containing all pertinent observations from the Chair, this item of business was deferred.

**35.2/22** It was noted that due to the very recent co-option on to Minera Community Council of Cllr J Wellens, no Borough Councillor's report had been listed in the agenda for the meeting. Cllr Wellens nevertheless advised the meeting that he had attended a meeting of the Clywedog Valley Partnership, which was seeking a £1.5m Heritage Lottery Fund grant to develop assets along the valley, including the area of the lead mines. The Clerk advised that

previous grant applications had received written letters of support from Minera CC, and this would be provided again if required.

**35.3/22** The Chair advised the meeting that a section of ranch style fencing had collapsed opposite the School. This had been installed as a safety measure, funded by a WCBC environmental fund. Cllr Wellens undertook to make enquiries to establish whether the Housing department still had such funds, or other monies, to perform a repair.

**36/22 School Governor's report**

**36.1/22** Cllr W Ollerhead had advised the Clerk that no Governors' meeting had been held since the previous Council meeting. He had, however, participated in a number of interviews for new staff, which had been a good way of adding value through the role.

**37/22 Community Agent's report**

**37.1/22** In Susanne Allcroft's absence her report was taken as read, with no questions arising to be forwarded to her. The Clerk advised the meeting that a request had been made by Broughton Community Council for Susanne and the Clerk to attend their Council meeting on 14 September to take questions relating to the Community Agent service in order to assist a decision whether or not to recruit a Community Agent for their ward.

**38/22 Youth programme – proposed SLA for engagement of WCBC Youth Service**

**38.1/22** The Clerk had circulated to all Councillors a sample SLA provided by WCBC to illustrate the terms on which a programme of activities could be delivered, following research and engagement work performed in Minera by the Youth Service. The terms of the arrangement were briefly discussed, and Cllr H Field's belief that the service should be sought without further delay (so as to have the best chance of activities commencing in Autumn 2022) was articulated by the Clerk.

Cllr J Wellens proposed and Cllr W Brown seconded that the Clerk should be duly authorised to request a formal SLA between WCBC and Minera CC on the terms set out, and bring the document to the next available Council meeting for ratification.

**39/22 Correspondence – summary of items received**

**39.1/22** The Clerk had circulated summaries of correspondence to Councillors throughout the month. All items pertinent to the business of the meeting had been covered in the agenda.

**39.2/22** Cllr J Wellens commented that the Carbon Literacy training being provided by WCBC was of a very high standard, and that he would be happy to pass on the salient points contained in it to fellow Councillors. Notwithstanding this, the Clerk had requested that WCBC give as much notice as possible to Community Councils in future whenever such training was being scheduled, so that the best chance of individual attendance was facilitated.

## **40/22 Grants and donations**

**40.1/22** The Clerk advised the meeting that a request had been received from Calon FM, seeking donations to support continued community radio broadcasting in the Wrexham area, including Minera.

Following a short discussion, Cllr J Wellens proposed and Cllr D Gidlow seconded that a donation of £100 be made in favour of Calon FM.

## **41/22 Financial matters**

**41.1/22** The Clerk briefly explained the financial activities for the period, and the details of payments proposed to be made. The financial statement for the period was proposed for acceptance by Cllr W Brown and seconded by Cllr J Wellens. The schedule of payments, shown below, was proposed for approval by Cllr T Grundy and seconded by Cllr A Roberts. This included payment of the annual web hosting fee, the invoice for which had been received on the morning of the meeting, after Councillors had been circulated with proposed payments in their meeting papers.

SSE, June account		347.29	
Clerk Salary, July		401.06	
Clerk Home Working Allowance		20.00	
Agent salary, June		753.50	
Clerk expenses, July		57.23	
HSBC bank charges for June		5.00	
SLCC membership 22/23		206.00	
Netwise, Web hosting 22/23		360.00	
<b>Total to approve</b>			<b>2,150.08</b>

## **42/22 Planning matters – to consider items received from Chief Planning Officer**

**42.1/22** Papers had been received in support of planning application P/2022/0583, erection of a garage at Brroklynne, Church Road, Minera. On behalf of Cllr H Field, the Clerk commented that the application had not referenced the Conservation Area. The Chair advised the meeting that this was not unusual, and that the Case Officer would include consideration of any relevant Conservation Area conditions in any ultimate decision. Having received this clarification, no objections or observations were noted in respect of this application.

**42.2/22** Papers had been received in respect of planning application P/2022/0624, retrospective consent for erection of a garage at Clith House, Old Road, Minera. Following a brief discussion no objections or observations were noted in respect of this application.

Meeting adjourned 2025 hrs.

