

**Minutes for Minera Community Council Meeting on Wednesday 17<sup>h</sup> October 2018**

**7.15 pm in the community room at the Tyn Y Capel, Minera**

**Present:** Cllr J Edwards, Cllr H Field, Cllr J Marsh, Cllr G Nelmes, Cllr D Grant, Cllr J Rosier, Cllr S Edwards, Cllr J Belton, Cllr D Kelly, Cllr J Barton Cllr W Blaze and Clerk To the council Emma Topham

**Apologies** from Cllr J Savin arriving late.

**73/18 Declarations of Interest**

**73.1/18** There were no declarations on interest received.

**74/18 Ratification of minutes of last meeting**

**53.7/18** damage to wall is detailed in chairs report from last month. (amend)

**71.1/18** 'against' look for alternative word.

**74.1/18** With the correction of the above-mentioned amendment's it was agreed that the minutes of the meeting dated 18<sup>th</sup> September 2018 be accepted as a true and accurate record of the meeting. Proposed by Cllr H Field and seconded by Cllr W Blaze

**75/18 Matters Arising (10mins)**

**64.2/18** Cllr G Nelmes required clarification on this item. A discussion ensued in relation to the amount of detail going into the minutes and correspondence list.

**68.1/18** The Kingdom-WCBC contract has been revoked. Therefore, no report has been issued by Kingdom.

**76/18 Police Report**

**76.1/18** The police report was issued by e mail to everyone ahead of the meeting.

**76.2/18** The community council felt the report lacked detail and it was hard to ascertain which ward the reports refer to Bwlchgwyn/Brymbo/Minera/Gwynfryn.

**77/18 Minera Community Council (Chairman Report appended to the minutes)**

**77.1/18** There had been reports of a suspicious vehicle in the area.

**77.2/18** A resident had complained that scaffolding had damaged the private property, the county council have now been resolved.

**77.3/18** The building site had caused an obstruction to Maesteg, this meant the refuse collection was delayed.

**77.4/18** The chair detailed the Silent soldier will be erected at its location within the next week.

**77.5/18** A letter drafted by the clerk is to be sent to D Fidler to say thank you for his time and effort assisting the chair proposed by Cllr H Field and seconded by Cllr J Marsh.

Thanks, is also noted to Cllr J Belton for the use of one of his cherry pickers to complete the poppy display at the church. Proposed by Cllr S Edwards and seconded by Cllr D Grant.

**77.6/18** A discussion ensued in relation to e mail received from Gordon Emery and how he is looking into footpath esc 26. The details of his statements were discussed, what he is trying to do and also what the community council had tried to complete previously. It looks like what Gordon Emery is putting forward is a compromise, which will maintain access. Cllr G Nelmes going to rambler's AGM.

**77.7/18** Bus routes in Gwynfryn still a votive issue for residents in Gwynfryn. The clerk is to recontact Denbighshire Council for the footfall on the late bus service, as the issues of inaccessibility for residents means the community council are still receiving numerous complaints from residents in relation to the lack of transport to Gwynfryn. The clerk to contact Ken Skates, Denbighshire County Council, Wrexham County Council and Arriva for the reconsideration of our request, for the diversion, proposed by Cllr J Rosier and seconded by Cllr W Blaze.

**77.8/18** The streetlight issues in Gwynfryn are being completed by Jones Lighting.

### **78/18 Wrexham County Borough Council Report**

**78.1/18** Cllr D Kelly advised that Westminster money to Cardiff has increased however the increase in money is predominantly going into health. There are 10 million pounds of cuts to the local authority needs to be found. Can only protect funding for statutory areas. Reduction in bin collections is a possibility! A discussion ensued.

**78.2/18** Council forum boundary commission, looking again at number associated with county council, and community councils,

**78.3/18** There was heavy rainfall over the weekend, with gulley's being blocked due to the autumn leaves, a gulley sucker did come up and complete some clearing services. Everywhere is experiencing the same issues, the service is being run on a reactive basis rather than preventative maintenance basis.

**78.4/18** The road resurfacing work has not been completed very well.

### **79/18 School Governors Report**

**79.1/18** The first business meeting of the year is imminent.

**79.2/18** An amber rating has been given by GWER, a consortium in educational matters. This amber grade will continue for this year, to ensure the improvements made are sustainable.

**79.3/18** The school is in a very good position, it has a good ambience and it is a credit to the work the headteachers and teachers have completed.

**79.4/18** A thank you was noted by the council to Cllr J Savin for taking up the role of chair of the school board of Governors.

### **80/18 Correspondence**

**80.1/18** The annual return was received from Grant Thornton and an e mail with answers to the clerk s queries in relation to the annual return had been received. These items of correspondence will be discussed as an agenda item.

**80.2/18** The e mail received from WCBC re: FT Path no:28 was read out.

**80.3/18** The e mail from Gordon Emery re footpath esc 26 was discussed in the chairs report.

**80.4/18** The introduction from Gareth Jones MEGA re: Streetlighting Maintenance Contract was read out, the clerk to arrange for the contractor to attend a projects meeting.

**80.5/18** Confirmation that our submission to Welsh Government for the IRPW was received.

**80.6/18** The Chair of the council had raised a letter to Jane Marsh to thank her for her assistance with the preparation of the poppy garlands. The clerk is to write a letter of thanks Jane Marsh and Minera WI. Proposed by Cllr J Barton seconded by Cllr J Savin

### **81/18 Grants and Donations**

**81.1/18** There were no requests for Grants or Donations

### **82/18 Financial Matters**

**82.1/18** The monthly financial statement for October 2018 was approved. Proposed by Cllr H Field and seconded by Cllr J Belton.

**82.2/18** The items for payment on the financial statement for October 2018 which totals **£1,318.50** was approved. Proposed by Cllr J Belton and seconded by Cllr J Barton.

### **83/18 Planning Matters**

**83.1/18** P2018/0802 Application for variation of conditions 2 & 3 imposed under outline planning permission the clerk is to request further clarification as the dates are not correct.

**83.2/18** P/2018/0807 Erection of Forage/Equipment store and garage/workshop Rose Cottage, Wern, Bersham, Wrexham. The community council had no concerns with this application.

**83.3/18** P/2015/0356 to extend the time limit for commencement of development by 5 years land west of Eversley Court Minera, Wrexham.

## **84/18 IRPW Renumeration ahead of Precept Setting in November 2018**

**84.1/18** Cllr J Belton attended a branch meeting of One Voice Wales, at this meeting the subject of IRPW Renumeration was discussed, One Voice Wales strongly recommend that the council makes it available to councillors. Therefore, it should be included on the precept. Councillors can then decide if they wish to claim.

**84.2/18** IRPW renumeration is to be included in the precept for 2019/2020 Proposed by Cllr J Belton and seconded by Cllr S Edwards.

## **85/18 Benches**

**85.1/18** The quotations received to date by the clerk for the installation of benches within the ward have been cost prohibitive. Cllr D Kelly and Cllr J Edwards are going to survey the situation and look at the community council completing the work.

**85.2/18** The clerk is to arrange for the purchase of a bench and install the bench as a council and progress from there. Proposed by Cllr H Field and seconded by Cllr J Marsh.

## **86/18 Annual Return**

**86.1/18** The annual return was received back from the auditors, on the 16<sup>th</sup> September 2018. The report is as detailed: -

The auditor general for Wales issued Minera Community Council a qualified audit report. Details of the matters which have led to the qualification are detailed below.

### **Notice of Appointment of Date for the Exercise of Electors Rights**

Regulations 16, 17 and 22 of the accounts and Audit (Wales) Regulations 2014 set out the procedures to be followed for the exercise of elector's rights under the Public Audit (Wales) Act 2004.

We note that the notice of Appointment of the Date for the Exercise of Electors Rights commenced on the 10 May 2018, this is before the council approved the accounting statements and the Annual Governance statement on the 20<sup>th</sup> June 2018. Regulation stipulates that any rights of objection, inspection and questioning of the external auditor may only be exercised within a single period of 20 working days. However due to the approval by Council occurring after the commencement date, the council has not the requirements of Accounts and Audit (Wales) Regulations 2014.

Therefore, the correct response to Assertion 4 should be 'No' per the annual governance Statement on the Annual Return.

In future years, the council must ensure that the Annual Return is approved by the council before the Notice of Appointment of |Date for the Exercise of Electors'

Rights period commences in order to comply with the Accounts and Audit (Wales) Regulations 2014.

Additionally, during our review we identified some other matters that we wish to draw to the council's attention which do not affect our audit opinion but should be addressed by the Council.

#### Accounting for Fixed Assets

According to the fixed assets register supplied by the council, the figure entered in box 12 on the accounting Statement, total fixed assets is overstated by £174.00. The correct figure should be £49,611.00

In future the council should ensure that the figures are correctly stated on the accounting Statement.

The council should restate the 2018 figures on next years Annual Return and write 'Restated' beneath the £ sign on the 2018 column.

#### Accounting Statement Box 14- Trust fund disclosure note

Box 14 on the accounting statement, trust funds disclosure note, was left unanswered for 2017/18 on the Annual Return. The council has confirmed that it does not act as a sole trustee nor is it responsible for managing trust funds or assets and so this box should read 'N/A'

In Future the Council should ensure the Annual Return is completed in full prior to the submission to External Auditors.

#### Date of Approval

The date of the approval of the Accounting Statement and Annual Governance Statement was not entered on the Annual Return. Upon inspection of minutes posted on the Councils website, this should read 20<sup>th</sup> June 2018.

In the future the Council should include the date and minute reference.

**86.2/18** The clerk has read and discussed the audit report with the community council, the clerk queried some of the points raised in the report with the auditors Grant Thornton. A reply was received from Grant Thornton which explained the points in further detail.

**86.3/18** The clerk will make all necessary amendments were required and complete the instructions detailed ahead of the Annual Return for March 2019.

Meeting Adjourned 21.30