

Minutes of the Meeting of Minera Community Council on Wednesday 20th June 2018 at 7.15 pm at the community room at the Tyn Y Capel, Minera

Present: Cllr J Edwards, Cllr J Marsh, Cllr J Savin, Cllr J Roiser, Cllr J Belton, Cllr D Kelly, Cllr J Barton, Cllr S Edwards, Cllr G Nelmes, Cllr W Blaze and clerk to the council Emma L Topham.

Apologies: Cllr D Grant and Cllr H Field.

25/18 Ratification of minutes

25.1/18 It was agreed that the minutes of the meeting on Wednesday 23rd May 2018 be accepted as a true and accurate record. Proposed by Cllr S Edwards and Seconded by Cllr J Savin.

26/18 Matters Arising.

16.1/18 Easycoach applied to operate new routes within Wrexham, but these new routes do not include Gwynfryn. Wrexham County Borough Council have confirmed that any form of GHA coaches will not be issued an operating licenses.

There is no subsidy available for Gwynfryn so unless an operator is willing to adopt this route on a commercial basis, there is no service for the future. A further discussion ensued in relation to subsidy's and how they are allocated and how subsidy's are being withdrawn.

The council showed their disappointment that there are no other services within the village, the only thing they had was the bus, and now that's been taken they have no way of getting to other services such as doctors, shops, post office which are within Coedpoeth. Clerk to write to Welsh Assembly and the community council will keep the situation under review.

15.1/18 It was detailed that a lot of crime is not reported, The residents should be encouraged to report any crime they have encountered or witnessed, as this will assist with allocation of resources.

17.4/18 Cllr D Kelly advised that the Planning control are dealing with the situation.

22.1/18 The AONB have offered assistance, it was queried in what way they were able to offer assistance, this was clarified as they would assist in any community projects which enhances the AONB.

27/18 Chairs report (appended to the minutes.)

27.1/18 Further information given in relation to the locking the gates on the footpath by Rock Cottage and the kilns.

27.2/18 It was a successful day for the opening of the quarry,

27.3/18 There are lots of rats within the ward at present.

28/18 WCBC Report.

28.1/18 The planning department had refused the planning application for the white cottage due to the size .

28.2/18 The mountain Road potholes on the Wrexham half of the road have been checked and repaired where required.

28.3/18 Identifying pot holes on the old road is on the schedule,

28.4/18 The Minera Road from the Ffrwd to Gwern y Gaseg has been repaired and then surface dressed. Gwern y gaseg Road is on the schedule.

28.5/18 An E mail received from a resident, details how they have taken it upon themselves to attend to the verges around the Cinder Path and the unadopted pat will be looked at h by the footpath.

29/18 Correspondence

29.1/18 The Internal Audit Report received from JDH Accounting is an agenda item.

29.2/18 A confirmation was received from BHIB Insurance to confirm the insurance renewal.

29.3/18 The agenda for One Voice Wales re: AGM Flintshire/Wrexham Area Committee.

29.4/18 An e mail was received from Craig Mathews re: Youth Work Feedback a meeting is scheduled for Friday 22nd May 2018

29.5/18 An e mail from Jones Lighting was received in relation to: Action Required - Please reply to this email, authority to act on our behalf reporting faults to Scottish Power. Due to the nature of the e mail and the urgency of reply, the clerk consulted with the streetlighting working group and was able to approve Jones Lighting request for authority.

29.6/18 A reply was received via e mail from Environmental Enforcement Team re: Kingdom dog fouling, advising how they were taking our concerns seriously but had limited staff and whole of the Wrexham ward.

29.7/18 The e mail from One Voice Wales re:FOR ACTION - New Model Standing Orders 2018 - I WEITHREDU 2018 Model Reolau Sefydlog Newydd, these are to be file saved by the clerk and forwarded to all cllrs, it will then be reviewed at the July meeting.

29.8/18 The Kingom Report for May 2018 was received and forwarded to all cllrs.

29.9/18 An e mail from Wrexham Civic Society re: Wrexham Area Civic Society Awards 2018

29.10/18 An e mail from Mayors Office re: Mayor's Civic Visit to Church - Sunday 24 June at 11.00 a.m. was read out, sadly the invitation was declined.

29.11/18 The reply form WCBC re: Signs in Minera was read, the signs are being looked at by Streetscene.

29.12/18 The e mail rec'd from Debbie Calverley from Groundworks re: Minera Lead Mines was read out.

29.13/18 An letter received in the post from FCC Environment, in relation to a presentation to showcase new recycling procedures, clerk is to clarify where it is being held and advise the cllrs who are attending the forum, Cllr J Belton and Cllr G Nelmes.

29.14/18 Cllr J Edwards received a letter letter from a resident, it was read out by the chair, The clerk is to forward to WCBC Steve Griffiths. Proposed by Cllr S Edwards and Cllr G Nelmes.

30/18 Grants and Donations

30.1/18 A request was made from the Citizens Advice Bureau. The letter detailed how the Statutory Funding from WCBC for debt services had been withdrawn. Cllr D Kelly advised that no funding has been withdrawn. It was therefore proposed by Cllr D Kelly and seconded by Cllr J Marsh that the request be declined.

30.2/18 An amendment was requested that we ask for the accounts of the Citizens advice Centre and the most recent bank statement, before making a decision. Proposed by Cllr J Savin and seconded by Cllr G Nelmes. Amendment carried.

31/18 Financial matters.

31.1/18 The monthly financial statement for June 2018 was approved. Proposed by Cllr J Marsh and seconded by Cllr J Barton.

31.2/18 The items for payment on the financial statement for June 2018 which totals **£1,516.75** was approved. Proposed by Cllr S Edwards and Cllr J Marsh

32/18

32.1/18 The Internal Audit report was read as is as detailed:-

Issue: A review of staff costs found the following:-

The P60 for the clerk does not reconcile to the monthly payroll returns and cashbook. It states the clerk was paid £222.14 more than was actually paid. The clerk advised the internal auditor of this fact when dropping of the audit, the clerk trying to resolve with the HMRC.

The balance of £3789 on the annual return is incorrect, it should be £3845 (staff costs plus home office allowance)

Recommendation: The annual return should be amended to state the following :-

-Staff costs £3845

-Total Other Payments £29,332

The clerk has made the correction.

Issue: A review of fixed assets found the movement in fixed assets found the movement in fixed assets was due to the disposal of the previous computer and an addition in 17/18 of a computer and a printer.

The new computer at £798 does not agree to the invoice which shows the purchase cost as £641 (excluding VAT). The date of addition is also not stated within the register.

Recommendation: Assets should appear in the asset register as the purchase cost and the date of addition (month and year) should be listed in the register.

Completed by the clerk.

Issue: A review of the council website found the information about the councillors does not currently show the following:

-Political Affiliations

-Whether members are co-opted

The website also does not display the annual audited accounts or the register of members interests. This is information required by section 55 of the Local Government (Democracy) (Wales) Act 2013.

Recommendation: The council must ensure they display on the website information required by section 55 of the local government (Democracy)(Wales)Act 2013.

The clerk is to check this information and it will then be published as requested.

33.2/18 The amended Annual Governance Statement was duly signed by RFO, and the chair and witnessed by the community council.

33/18 Streetlighting (report appended to the minutes)

33.1/18 The price of our electric is determined by an annual certificate to be received from Scottish Power and forwarded to SSE.

33.2/18 The streetlight maintenance contract is out for tender in July, the decision for the contract is in September, with the new contract to commencing in October 2018.

33.3/18 LED lights will be able to be supplied within the next 6 months solar powered, they will have a 30 day battery life.

33.4/18 The streetlight working group has tried to contact the AONB Dark skies representative.

33.5/18 We currently have G4 lighting, this is the grade for the spread of the light, the new LED lights will provide G6.

33.6/18 Gwersyllt's new installation of LED lights were installed by Jones Lighting. Rhos, Pen Y Cae and Johnstown have used different lighting contractors for the supply and installation of their LED lights.

33.7/18 In light of the possibility of community councils moving to LED lighting, the contract for the maintenance will change, inspections will defer from 1 year to 3 years and 3 yearly inspections will defer to 6 years.

33.8/18 There is to be a 4 months notice to leave the contract for both contractor or community council.

33.4/18 The concern was raised that if we are in a maintenance contract with a different lighting contractor could this casue complications to the future of warrantys on the LED lights.

33.5/18 3 quotes have been received for the LED lighting.

1. Snapfast £125.00each and 25.00 fitting.(finance available on what lamps) Saalex lump sum.

2. Carbon Technologies £167.00 each

3. Jones Lighting verbally of £150.00 +7%, 110 lights, Jones Lighting have 7 days to complete a written quote to the community council.

33.6/18 The streetlight working group and streetlight working group along with the clerk are to meet with Saalex & snapfast, ahead of the July meeting. Proposed by Cllr J Marsh and Cllr J Savin.

33.7/18 The community council wished to thank the streetlight working committee especially Cllr W Blaze for the time and effort.

34/18 Telephone Kiosk.

34.1/18 It was decided to rescind the proposal made at the October 2017 meeting to sell the telephone box, a further meeting will be convened to discuss the future use of the telephone box. Proposed by Cllr J Savin & Cllr J Marsh.

Adjourned 21.49