

**Minutes of the Meeting of Minera Community Council Meeting on Wednesday 18th
April 2018 at 7.15 pm at the community room at the Tyn Y Capel, Minera**

Present: Cllr H Field, Cllr S Edwards, Cllr D Kelly, Cllr J Belton, Cllr J Savin, Cllr J Rosier, Cllr J Marsh, Cllr J Edwards, Cllr W Blaze and clerk to the council Emma L Topham

Visitors: Arthur Evans Coedpoeth Community Agent & PCSOs Nichole Roberts and Neil Green

Apologies: Cllr D Grant, Cllr J Barton,

Not present: Cllr G Nelmes

1/18 PCSO Report:-

1.1/18 A warm welcome back was given to PCSO Nichole Roberts after returning from maternity leave. PCSO Nichole Roberts introduced the New PCSO Neil Green to the community council.

1.2/18 It was discussed how the new format for the crime report is easier to read and hope it remains this way going forward.

2/18 It was agreed to bring the Community Agent agenda item forward.

3/18 Community Agent:-

3.1/18 Arthur Evans Community Agent from Coedpoeth agreed to attend our meeting and talk through the role he completes in Coedpoeth.

3.2/18 Arthur explained how after speaking with the funding co-ordinator, funding is allocated for this financial year. But that is not to say further funding will not be available in the future.

3.3/18 Arthur is currently employed by Coedpoeth Community Council. He is monitored and advised of his work and clients by WCBC, which was contracted out to AVOW. This contract with AVOW has been reviewed and will be completed by WCBC directly in the future. The contact at WCBC will be Robert Loudon 01978 298616.

3.4/18 Arthur is employed to be a point of contact for people over 50 living in community, mostly pension age, to advise them of services, groups and help which is available to them. Arthur has found in his time completing this work that it affects men more than women, this is believed to be because women have more social groups than men. The initial contact with the people who need the help is the difficult part, the people are too proud or shy to admit they need the help initially. The community agent enlists the help of GPs, hospitals assessment unit and social services for referrals.

3.5/18 The community agent can assist in introducing people to social groups, possibly taking them to the first meeting, but then it would be up to them to arrange subsequent transport if they wished to return to the club again.

3.6/18 The thought process behind the community agent is to help alleviate the pressure on GP appointments and hospital intake. Arthur has access to funding sources to assist with the setting up of groups. He advised how there was a walking football group set up, and hopefully a walking netball group will be established soon. There is a walking group already established.

3.7/18 Arthur has the authority to issue food bank vouchers.

3.8/18 In the recent bad weather, Arthur had called in on pensioners to ensure they were okay, fortunately most had been already contacted by friends or family.

3.9/18 There are certain groups of the community Arthur can assist i.e. Ex servicemen, coal workers and steel workers availability to funding for house repairs, access to funding for help with repairs on houses a group called LEAP who assist to help prevent fuel poverty.

3.9/18 Arthur can assist with locating and finding recommendations for cleaners or gardeners etc.

3.10/18 Nightingale House also have volunteers who come into community to help isolated people.

3.11/18 Clerk to Coedpoeth Community Council Helen Belton would be willing to assist with the HR of the community agent.

3.12/18 The hours for a community agent are very flexible. One of the Cllr's asked who could the community agent go to with any issues that may arise or he comes across. Arthur replied he would contact adult social care.

3.13/18 Each area can vary greatly dependant on the community they are working in, as the people and needs will vary from community to community.

3.14/18 The clerk is to put a note of interest with Mr Loudon if future funding becomes available.

3.15/18 The list of activities/groups available within the local area may be of interest to residents of Minera, they could be advertised on the website. Clerk to obtain list from Arthur Evans

3.16/18 The community council thanked Arthur for taking the time out to come and talk to them.

4/18 Declarations of Interest:

4.1/18 There was a declaration of interest given by Cllr J Belton in relation to the Street Lighting contract for replacing LED bulbs.

5/18 Ratification of minutes of last meeting

5.1/18 It was agreed that the minutes of the meeting on Wednesday 21st March 2018 be accepted as a true and accurate record: proposed by Cllr S Edwards and Seconded by Cllr J Marsh.

6/18 Matters Arising

136.4/17 There is still water running. Cllr D Kelly is to progress planning to enquire as to why there is a need for construction access and why the highway's department has completed temporary patches only.

138.4/17 Data Protection Toolkit. Clerk is still unsure if the clerk can be Data Protection Officer. Still awaiting clarification, discussion ensued.

138.10/17 The insurance loss adjuster attended site on Tuesday with Cllr J Edwards and Cllr W Blaze. She advised 2 options available 1. Value of the money. 2. Direct replacement of equipment we have lost.

There is a Fields in Trust grant application form received. Clerk to complete and hold back until we know the position from the insurers.

The clerk and Cllr J Edwards are to provide the required information to the insurers to ensure a prompt resolution. Proposed Cllr J Marsh and seconded by Cllr H Field.

141.2/17 Bus service Is a variation feasible? How much will it cost? Discussion ensued which included rural community buses. Deeside had received money to purchase 2 buses. Could this be an option for Wrexham?

Chair Cllr J Edwards and Cllr J Rosier attended surgery with Ken Skates last Thursday, who stated deregulation caused the problem. The clerk is to keep the pressure on Arriva to attend a meeting. If Arriva still ignore the requests, advise that we will get in touch with the ombudsman, if they do not agree to the meeting. Proposed by Cllr H Field and proposed by Cllr J Belton.

141.3/17 The Streetlighting survey is almost complete although there is a query with some lights in New Brighton. GPS locations have been recorded also. It is progressing well.

A quote has been received from Carbon Trust technologies. A quotation from Jones Lighting was promised so the clerk is to progress. A third quote is required. The clerk is to ask the clerk from Rhos who completed their LED lights and maybe use as a possible third approved supplier.

Clerk is to enquire with Welsh Government what they require in relation to the term of the loan etc.

It was requested that Cllr W Blaze is to be the chair of the Street lighting working group instead of the Cllr J Edwards, as the Chair Cllr J Edwards is completing numerous other task for the community council.

Cllr J Belton to seek further clarification on the detail of the quotes.

7/18 Minera Community Council Chairman Report (appended to the minutes)

7.1/18 The chair stated he had contacted Street-Scene in relation to blocked drains near properties on the A525 Ruthin road and Hall Road Minera. Both resolved.

7.2/18 After inspection by the chair and consultation with WCBC the Playquest cheque for the remedial repairs at the Minera Park was approved. Clerk forwarded the cheque.

7.3/18 A meeting with 'Kerry' from AONB and 'Sarah' from Gladwyn is being arranged.

7.4/18 The meeting for the WW1 was held and the minutes will be forwarded to all concerned asap. Poppies have been sourced by the chair with the legion.

7.5/18 The clerk, Cllr J Belton and Cllr D Kelly are to look for a small memento for within the church.

7.6/18 The Salvation Army are happy to complete the playing of the bugle at the Plaque. It was suggested that the Cambrian Band may play whilst walking from the church to the plaque.

7.7/18 A discussion ensued in relation to the Cinder Path. Is the link path or ROW for disabled access and how can the community council help to resolve? This has been an ongoing issue for many years. Parts of the path have been inaccessible unless wearing wellington boots. There is still a problem with dog fouling. There have been repeated requests to Kingdom to no avail. The clerk is to write to WCBC to complain about Kingdom's lack of interest. Proposed by Cllr H Field seconded by Cllr J Belton.

7.8/18 A letter received by the chair which has been forwarded by the clerk ahead of the meeting, detailed how NWWT were looking towards the community council for support. They wished Minera Community Council to become a partner in a grant application for the Minera Quarry and to complete a letter of support. It was proposed by Cllr J Marsh and seconded by Cllr W Blaze that the clerk write to confirm.

8/18 Wrexham County Borough Council Report

8.1/18 The LDP out for consultation until 31st May 2018. Cllr D Kelly advised there is no major development for Minera, the green barrier is to be maintained. No reason for major concerns.

9/18 Correspondence - list attached.

9.1/18 The annual return has been received via post from Grant Thornton.

9.2/18 The letter received from HMRC re VAT Claim Important Changes.

9.3/18 Fields in Trust Grants available, application form printed.

9.4/18 The report Juliet McKenzie re: Minera Community Council notes 27.03.2018: to be discussed under agenda item.

9.5/18 The e mail from One Voice Wales re: The Importance of External Audit - A message from Deryck Evans Wales Audit Office / Pwysigrwydd Archwiliad Allanol - Neges gan Deryck Evans Swyddfa Archwilio Cymru was forwarded by the clerk to all Cllrs.

9.6/18 An e mail was received from resident via our website re: Broken Drain - Wern Road, Pentre, Minera, was forwarded to street-scene for action.

9.7/18 An e mail was received from Insurance re: Insurance claim - Our ref; 1410126, Minera Community Council, requesting a site visit. A site visit was completed and detailed in the chairs report.

9.8/18 The e mail reply received from Tomlinson's was read out.

10/18 Grants and Donations

10.1/18 There were no grants and donations received.

10.2/18 Although the Community Group which ran the Tyn Y Capel, has now ceased, the remaining money from this charitable group is required to be donated to another charitable organisation within the local area, the board of the Tyn Y Capel requested this residual value be donated to the NWWT.

11/18 Financial Matters

11.1/18 The monthly financial statement for April 2018 was approved. Proposed by Cllr S Edwards and seconded by Cllr J Savin

11.2/18 The items for payment on the financial statement for April 2018 which totals **£2,366.94** was approved. Proposed by Cllr J Belton and Cllr S Edwards

11.3/18 The Annual Financial statement was approved: proposed by Cllr H Field and seconded by Cllr J Marsh.

11.4/18 An amendment to be made to the monthly financial statement, to change the title of the Summer Celebration reserve money to read New Brighton Environmental Project. Proposed by Cllr J Marsh and seconded by Cllr W Blaze.

12/18 Planning Applications

12.1/18 P/2018/0217 Notification of proposed works to trees in Minera Conservation Area- Refer to attached schedule St Mary's Church, Church Road, Minera. Minera Community Council have no concerns.

12.2/18 LDP2 DP Wrexham Local Development Plan 2013-2028 Deposit Consultation
Monday 9th April 2018-Friday 31st May 2018.

12.3/18 P/2018/0274 Erection of block of two, two-bedroom flats with improvements to existing car parking and associated external works. Land adjacent to Vicarage Hill Court, Vicarage Hill, Minera Wrexham. No issues are raised

13/18 Youth Service Level Agreement. (appended to the minutes)

13.1/18 Cllr H Field talked through the meeting and meeting report, the contents of which were discussed at a meeting held between Cllr J Edwards, Cllr H Field and Juliet Mackenzie of WCBC.

13.2/18 WCBC Youth Service could not provide a 52-week service, so a compromise was made to complete a 48-week service, run by project worker Charlotte Elms.

13.3/18 There has been some small project work being delivered by Charlotte Elms. There are 6 youth core support when there has been visits to Chester Zoo, Colomendy and a tree/nature sleepover.

13.4/18 The Service Level Agreement does not agree to what we have had delivered.

13.5/18 Cllr D Kelly advised what happens in the Brymbo ward. Minera Community Council was after a more bespoke service which tried to get all community groups to work together, but this has not happened.

13.6/18 Cllr D Kelly is to find out the official role of Juliet Mackenzie. Cllr H Field to draft a letter and the clerk is to send to the relevant person as advised by Cllr D Kelly: proposed by Cllr J Marsh and seconded by Cllr W Blaze.

Adjourned 21.49